

تعداد سوالات: تستی: ۲۰ تشریحی: ۰

زمان آزمون (دقیقه): تستی: ۶۰ تشریحی: ۰

سری سوال: یک ۱

درس: زبان تخصصی ۲

رشته تحصیلی/کد درس: مدیریت صنعتی ۱۳۱۲۰۳۴

1-This factory has very good facilities for producing its products.

1. consultants                      2. policy                      3. equipments                      4. sequence

2-You must ..... your efforts to help the organization.

1. coordinate                      2. effect                      3. refuse                      4. reduce

3-Technological ..... is one of the significant developments of continuous change of an organization.

1. reduction                      2. breakthrough                      3. failure                      4. authority

4-The managers can hardly change their employees' attitude.

1. hierarchy                      2. effectiveness                      3. opinion                      4. role

5-To permit an organization's managers to assess the health of the organization, the confrontation meeting may be used.

1. reduce                      2. evaluate                      3. retrieve                      4. expose

6-The new factory will .....many new jobs.

1. compete                      2. modify                      3. refine                      4. generate

7-organizational characteristics and processes can support or inhibit the development of creative ideas.

1. prevent                      2. intrigue                      3. consider                      4. expose

8-The unemployment rate is a stubborn problem which will not just disappear over night.

1. pace                      2. role                      3. labor                      4. trade

9-While a high rate of innovation often reduces short-term ....., it is crucial for long-term growth.

1. store                      2. skill                      3. network                      4. profitability

10-Producing this raw material brought many..... to the country.

1. payroll                      2. benefits                      3. pensions                      4. compensation

11-The manager gave a .....explanation about new technology and all of the employees accepted.

1. comprehensive                      2. unstable                      3. collaborative                      4. irrational

12-Since the janitor was sick, the employees cleaned the floor of the office at the end of the day.

1. assistante                      2. expert                      3. caretaker                      4. boss

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13-A variety of human resource functions can develop a new breed of manager.

1. type                      2. creative                      3. innovative                      4. initiative

14- Changing this technology is now operative in this company.

1. remedial                      2. fundamental                      3. permanent                      4. in use

15-A successful change agent has the ability to determine how much changes employees can withstand.

1. obscure                      2. encourage                      3. convince                      4. resist

16-In addition to organizational change, some degree of stability is a prerequisite for long-term organizational success.

1. پیشرفت                      2. پیش نیاز                      3. ابتکار عمل                      4. مهارت

17-A model developed by Hellriegel and Slocum shows the relative importance of change to organizational survival.

1. اصلاح                      2. کارآیی                      3. بقاء                      4. رقابت

18-An organization that stimulates creativity is one that develops novel approaches to things.

1. تازه                      2. رایج                      3. سودآور                      4. تخیلی

19-Managers can use four procedures to determine the training needs of individuals in their organization or subunits.

1. نیازهای آموزشی                      2. نیازهای اداری                      3. نیازهای تبلیغاتی                      4. نیازهای پژوهشی

20-Productivity in all organizations is determined by how human resources interact.

1. تولید                      2. بهره برداری                      3. بهره وری                      4. توسعه

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تعداد سوالات: نسی: ۳۰ تشریحی: --

نام درس: زبان تخصصی ۲، زبان خارجی ۳، زبان تخصصی ۳، زبان تخصصی مدیریت صنعتی

رشته تحصیلی / کُد درس: مدیریت دولتی تجميع (۱۲۳۴۰۳۲) مدیریت دولتی سنتی (۱۲۱۲۰۲۴) مدیریت صنعتی سنتی (۱۲۱۲۰۳۵) مدیریت صنعتی تجميع (۱۲۱۲۰۳۷)

مجاز است.

استفاده از:

**Part One:**

**Instruction: Choose the best choice (a, b, c, or d) to complete the following sentences.**

۱. It is the .....of the department to deal with the employment problems.
  - a. rejection
  - b. function
  - c. organization
  - d. administration
۲. Providing guidelines for decision-making is the most important .....of every company.
  - a. policy
  - b. organization
  - c. officer
  - d. administration
۳. A person who works in a profession, especially a doctor or a university teacher is called a(n).....
  - a. labor
  - b. manager
  - c. practitioner
  - d. administrator
۴. The .....of the new employee is considerable. In other words, he is more liable.
  - a. authority
  - b. hierarchy
  - c. productivity
  - d. accountability
۵. There is a high.....of opinion among all members to achieve the goal of the company.
  - a. consensus
  - b. planning
  - c. politics
  - d. bureaucracy
۶. The new manager .....each of his employees their tasks.
  - a. allocated
  - b. enforced
  - c. financed
  - d. fired
۷. It is the common rights of ..... to complain about faulty goods.
  - a. entrepreneur
  - b. consumers
  - c. sector
  - d. officer
۸. They .....a policy of high productivity for their companies to increase their capital.
  - a. blurred
  - b. cheated
  - c. advocated
  - d. refused
۹. Group of people controlling a company or some other organization is called.....of irectors.
  - a. apex
  - b. master
  - c. chairman
  - d. board
۱۰. He managed to maintain his.....of the party despite many oppositions.
  - a. leadership
  - b. commission
  - c. command
  - d. ledger
۱۱. In the public....., there is no genuine equivalent to the profit motive which is so central to private enterprise.
  - a. obscure
  - b. efficiency
  - c. court
  - d. sector
۱۲. The actions of public.....have the force of law and power of the government behind hem.
  - a. conflicts
  - b. echelons
  - c. administrators
  - d. revenues

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مجاز است.

استفاده از:

## Part Two

Read the following sentences carefully and find the best equivalent for the words in bold.

۱۳. An **occupation** refers to one's usual or principal work or business, especially as a means of earning a living.  
a. plan of action      b. job      c. commerce      d. policy
۱۴. Most of companies have **corporate** way of doing their most things.  
a. collective      b. procedural      c. substantive      d. bureaucratic
۱۵. In many organizations, some of the employees are considering ways to increase the **productivity** of their companies.  
a. efficiency      b. implementation      c. authority      d. emergency
۱۶. Most experienced managers try to **run** their jobs very well.  
a. enforce      b. manage      c. plan      d. dispute
۱۷. Every year, there are a lot of meetings for the purpose of discussing the **substantive** matters of their works.  
a. easy      b. procedural      c. accountable      d. real
۱۸. Most of the educated employees are **demanding** high salary.  
a. defrauding      b. financing      c. requiring      d. advocating
۱۹. The money received by a business as a result of its trading activity is called **revenue**.  
a. income      b. promotion      c. recruitment      d. investment
۲۰. Many workers **fired** for stealing money from the shops.  
a. fund      b. demanded      c. dismissed      d. controlled
۲۱. Most of the managers receive promotion for **meritorious** jobs in their marketplaces.  
a. praiseworthy      b. fiscal      c. advisory      d. answerable
۲۲. The head of the government **direct** the public affairs of a country.  
a. rise      b. govern      c. increase      d. get
۲۳. Private firms' task is to be highly efficient and competitive in the **marketplace**.  
a. fiscal agency      b. bifurcation      c. investment      d. commercial world

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مجاز است.

استفاده از:

Part Three:

Read the following sentences carefully and find a Persian equivalent for the words in bold.

۲۴. There is a rise in unemployment when the society encounters **inflation**.

الف. تورم ج. رکود د. رونق

۲۵. A system or practice in which persons are hired and promoted on the basis of ability rather than patronage is called **merit system**.

الف. سیستم لیاقتی ب. سیستم عمومی ج. سیستم قدیمی د. سیستم منظم

۲۶. A **ledger** is a document records its financial accounts.

الف. شرح عملکرد ب. دفتر کل ج. دفتر کار د. مدرک تخصصی

۲۷. A clever **entrepreneur** would have succeeded in every risky business.

الف. سرمایه گذار ب. سرمایه دار ج. فرد معترض د. کار آفرین

۲۸. Most of the **bureaucrats** are interested in following routine and the rules of the department very strictly.

الف. کارمندان نقدی ب. رؤسای بازاریابی ج. مقامات اداری د. ارباب رجوع

۲۹. The **implementation** of his ideas in the new workplace is not so easy.

الف. پرتو ب. ویژگی ج. تحقق د. مصلحت

۳۰. **Rationality** is one of his distinguishing characters which make him different from others.

الف. جنبه عقلایی ب. جامعه پذیری ج. پایداری د. سودآوری