

سری سوال: یک

زمان آزمون (دقیقه): ۶۰ تشریحی: ۰

تعداد سوالات: تستی: ۲۰ تشریحی: ۰

درس: زبان تخصصی ۲

رشته تحصیلی/کد درس: مدیریت صنعتی ۱۳۱۲۰۳۴

1-This factory has very good facilities for producing its products.

1. consultants 2. policy 3. equipments 4. sequence

2-You must your efforts to help the organization.

1. coordinate 2. effect 3. refuse 4. reduce

3-Technological is one of the significant developments of continuous change of an organization.

1. reduction 2. breakthrough 3. failure 4. authority

4-The managers can hardly change their employees' attitude.

1. hierarchy 2. effectiveness 3. opinion 4. role

5-To permit an organization's managers to assess the health of the organization, the confrontation meeting may be used.

1. reduce 2. evaluate 3. retrieve 4. expose

6-The new factory willmany new jobs.

1. compete 2. modify 3. refine 4. generate

7-organizational characteristics and processes can support or inhibit the development of creative ideas.

1. prevent 2. intrigue 3. consider 4. expose

8-The unemployment rate is a stubborn problem which will not just disappear over night.

1. pace 2. role 3. labor 4. trade

9-While a high rate of innovation often reduces short-term, it is crucial for long-term growth.

1. store 2. skill 3. network 4. profitability

10-Producing this raw material brought many..... to the country.

1. payroll 2. benefits 3. pensions 4. compensation

11-The manager gave aexplanation about new technology and all of the employees accepted.

1. comprehensive 2. unstable 3. collaborative 4. irrational

12-Since the janitor was sick, the employees cleaned the floor of the office at the end of the day.

1. assistante 2. expert 3. caretaker 4. boss

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13-A variety of human resource functions can develop a new breed of manager.

1. type 2. creative 3. innovative 4. initiative

14- Changing this technology is now operative in this company.

1. remedial 2. fundamental 3. permanent 4. in use

15-A successful change agent has the ability to determine how much changes employees can withstand.

1. obscure 2. encourage 3. convince 4. resist

16-In addition to organizational change, some degree of stability is a prerequisite for long-term organizational success.

1. پیش نیاز 2. مهارت 3. ابتکار عمل 4. پیشرفت

17-A model developed by Hellriegel and Slocum shows the relative importance of change to organizational survival.

1. اصلاح 2. کارایی 3. بقا 4. رقابت

18-An organization that stimulates creativity is one that develops novel approaches to things.

1. تازه 2. رایج 3. سودآور 4. تخیلی

19-Managers can use four procedures to determine the training needs of individuals in their organization or subunits.

1. نیازهای آموزشی 2. نیازهای اداری 3. نیازهای تبلیغاتی 4. نیازهای پژوهشی

20- Productivity in all organizations is determined by how human resources interact.

1. تولید 2. بهره برداری 3. بهره وری 4. توسعه

مجاز است.

استفاده از:

Part One:

Instruction: Choose the best choice (a, b, c, or d) to complete the following sentences.

۱. It is the of the department to deal with the employment problems.

- a. rejection
b. function
c. organization
d. administration

۲. Providing guidelines for decision-making is the most important of every company.

- a. policy
b. organization
c. officer
d. administration

۳. A person who works in a profession, especially a doctor or a university teacher is called

a(n).....

- a. labor
b. manager
c. practitioner
d. administrator

۴. The of the new employee is considerable. In other words, he is more liable.

- a. authority
b. hierarchy
c. productivity
d. accountability

۵. There is a high of opinion among all members to achieve the goal of the company.

- a. consensus
b. planning
c. politics
d. bureaucracy

۶. The new manager each of his employees their tasks.

- a. allocated
b. enforced
c. financed
d. fired

۷. It is the common rights of to complain about faulty goods.

- a. entrepreneur
b. consumers
c. sector
d. officer

۸. They a policy of high productivity for their companies to increase their capital.

- a. blurred
b. cheated
c. advocated
d. refused

۹. Group of people controlling a company or some other organization is called of directors.

- a. apex
b. master
c. chairman
d. board

۱۰. He managed to maintain his of the party despite many oppositions.

- a. leadership
b. commission
c. command
d. ledger

۱۱. In the public, there is no genuine equivalent to the profit motive which is so central to private enterprise.

- a. obscure
b. efficiency
c. court
d. sector

۱۲. The actions of public have the force of law and power of the government behind them.

- a. conflicts
b. echelons
c. administrators
d. revenues

زمان آزمون (دقیقه): تستی: ۷۰ تشریحی: -

تعداد سؤالات: تستی: ۳۰ تشریحی: --

نام درس: زبان تخصصی ۲، زبان خارجی ۳، زبان تخصصی مدیریت صنعتی

رشته تحصیلی / کُد درس: مدیریت دولتی تجميع (۱۲۳۴۰۳۲) مدیریت دولتی سنتی (۱۲۱۲۰۲۴) مدیریت صنعتی سنتی (۱۲۱۲۰۳۵) مدیریت صنعتی تجميع (۱۲۱۲۰۳۷)

مجاز است.

استفاده از:

Part Two

Read the following sentences carefully and find the best equivalent for the words in bold.

۱۳. An **occupation** refers to one's usual or principal work or business, especially as a means of earning a living.

- a. plan of action b. job c. commerce d. policy

۱۴. Most of companies have **corporate** way of doing their most things.

- a. collective b. procedural c. substantive d. bureaucratic

۱۵. In many organizations, some of the employees are considering ways to increase the **productivity** of their companies.

- a. efficiency b. implementation c. authority d. emergency

۱۶. Most experienced managers try to **run** their jobs very well.

- a. enforce b. manage c. plan d. dispute

۱۷. Every year, there are a lot of meetings for the purpose of discussing the **substantive** matters of their works.

- a. easy b. procedural c. accountable d. real

۱۸. Most of the educated employees are **demanding** high salary.

- a. defrauding b. financing c. requiring d. advocating

۱۹. The money received by a business as a result of its trading activity is called **revenue**.

- a. income b. promotion c. recruitment d. investment

۲۰. Many workers **fired** for stealing money from the shops.

- a. fund b. demanded c. dismissed d. controlled

۲۱. Most of the managers receive promotion for **meritorious** jobs in their marketplaces.

- a. praiseworthy b. fiscal c. advisory d. answerable

۲۲. The head of the government **direct** the public affairs of a country.

- a. rise b. govern c. increase d. get

۲۳. Private firms' task is to be highly efficient and competitive in the **marketplace**.

- a. fiscal agency b. bifurcation c. investment d. commercial world

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Part Three:

Read the following sentences carefully and find a Persian equivalent for the words in bold.

۲۴. There is a rise in unemployment when the society encounters **inflation**.

الف. تورم ب. رکود ج. کساد د. رونق

۲۵. A system or practice in which persons are hired and promoted on the basis of ability rather than patronage is called **merit system**.

الف. سیستم لیاقتی ب. سیستم عمومی ج. سیستم قدیمی د. سیستم منظم

۲۶. A **ledger** is a document records its financial accounts.

الف. شرح عملکرد ب. دفتر کل ج. دفتر کار د. مدرک تخصصی

۲۷. A clever **entrepreneur** would have succeeded in every risky business.

الف. سرمایه گذار ب. سرمایه دار ج. فرد معترض د. کار آفرین

۲۸. Most of the **bureaucrats** are interested in following routine and the rules of the department very strictly.

الف. کارمندان نقدی ب. رؤسای بازاریابی ج. مقامات اداری د. ارباب رجوع

۲۹. The **implementation** of his ideas in the new workplace is not so easy.

الف. پرتو ب. ویژگی ج. تحقق د. مصلحت

۳۰. **Rationality** is one of his distinguishing characters which make him different from others.

الف. جنبه عقلایی ب. جامعه پذیری ج. پایداری د. سودآوری