

تعداد سوالات: تستی: ۳۰ تشریحی: --

نام درس: زبان تخصصی ۳

زمان آزمون: تستی: ۶۰ تشریحی: -- دقیقه

رشته تحصیلی / کد درس: مدیریت صنعتی (۱۲۱۲۰۲۴)

آزمون نمره منفی دارد ○ ندارد ⊗

منبع: --

مجاز است.

استفاده از: --

کد سری سؤال: یک (۱)

پیامبر اعظم (ص): روزه سیر آتش جهنم است.

## I. Choose the best answer and then mark it on your answer sheet.

1. A term coined by the German Socialist, Max Weber, to describe a form of organization which, has clearly defined hierarchical structure, high level of specialization, highly defined roles, responsibilities and tasks, extensive reliance on rules and regulations. This term is called -----.
- a. bureaucracy      b. administration      c. government      d. occupation
2. Most of the ----- of our university are busy all the time.
- a. function      b. bureaucracy      c. administrators      d. practices
3. The term **occupation** refers to one's usual or principal work of business, bureaucrats especially as a means of earning a living.
- a. personnel      b. employment      c. manager      d. administrator
4. "Special activity or purpose of a person or thing" is a definition of -----.
- a. function      b. authoritative      c. business      d. organization
5. ----- management is a style of management based on the principles of bureaucracy.
- a. authoritative      b. public      c. Executive      d. bureaucratic
6. The president decided to increase ----- awareness of the problem which affected the people in general.
- a. bookseller      b. public      c. jobs      d. definition
7. The ----- of Japan over the second half of this century has been very good. The affairs of the country have been directed and controlled very well.
- a. officer      b. accountability      c. administration      d. problem
8. .... refers to the extent to which an employed person is answerable to his or her superior for the results required of the employee's position.
- a. Consensus      b. Authority      c. Implementation      d. Accountability
9. He **allocated** each of us our task.
- a. lacked      b. assigned      c. developed      d. aimed

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10-The United States are far from united on matters of **politics** and economics.

- a. maneuvering for power or advantage with a group or organization
- b. defining goals, establishing strategy, and developing plans to coordinate activities
- c. give orders or take actions
- d. agreement in opinion

11. The government's influence expanded, as did the skills and knowledge of the administrators of the **public sector**.

- a. Function of preparing a series of events
- b. The ratio of effective output to the input required to achieve it.
- c. Institution that is funded with money from the public treasury.
- d. Person having the power to are expected to

12. The employees are considering ways to increase the -----.

- a. produced
- b. productivity
- c. produces
- d. productively

13-"Putting something into effect" is a definition of -----.

- a. rationality
- b. implementation
- c. reasonableness
- d. activity

14-----provides the basis for the classical structure of many organizations.

- a. Enforce
- b. Politics
- c. Accountability
- d. Hierarchy

15-There is broad ----- of opinion in the country on this issue.

- a. consensus
- b. productivity
- c. corporation
- d. organization

16-They discussed the **bifurcation** of politics between Germany and England.

- a. person who in general starts or organizes a commercial enterprise
- b. dividing into or having two branches
- c. make confused in form
- d. achievement or efficiency

17- A person who makes the plans for a business or a piece of work and helps to start it up; person who starts or organizes a commercial enterprise, especially one involving financial risk.

- a. Entrepreneur
- b. Consumer
- c. Agent
- d. Expert

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18-Customers will be impressed by the ----- of our highly trained employees.

- a. finance                      b. blur                      c. loss                      d. expertise

19. The business ----- is made in the assets of a firm which will contribute towards its ability to make a profit and repay the investors.

- a. ledger                      b. investment                      c. expertise                      d. marketplace

20-Companies must be able to compete in the-----.

- a. marketplace                      b. subordinate                      c. merit system                      d. expertise

21-In the United States civil service, ----- is a system or practice in which persons are hired and promoted on the basis of ability rather than patronage.

- a. inflation                      b. interest rate                      c. merit system                      d. investment

22-It is their duty to serve the -----, not to destroy it.

- a. inflation                      b. community                      c. defraud                      d. promotion

23-In practice, several ----- are often maintained: a general ledger and a variety of other ledgers.

- a. examples                      b. companies                      c. firms                      d. ledgers

24-----refers to the elevation of an individual to a position of greater authority, responsibility or importance within a company.

- a. Promotion                      b. Defraud                      c. Meritorious                      d. Entrepreneur

25-"Group of people authorized to carry out a task; type of governmental regulatory body" is a definition of -----.

- a. leadership                      b. commission                      c. military                      d. manager

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**II. Cloze Test**

The pyramid dominates the structure of most work organizations. The -----26-----for this are fairly easy to discern. The organization must delegate its work to a -----27----- of employees. In order to make sure that these employees do the work delegated to them and to see to it that their efforts are coordinated, the organization -----28----- supervisors. These supervisors may themselves be so numerous -----29----- they, in turn, require supervisors. As a result, one or more levels of -----30----- tend to emerge in any sizeable organization, with the numbers of persons in each level dwindling until the tip of a pyramid is reached.

26-

- a. reasons                      b. commands                      c. organizations                      d. firms

27-

- a. command                      b. point                      c. number                      d. turn

28-

- a. establishes                      b. tends                      c. brings                      d. dwindles

29-

- a. this                      b. that                      c. those                      d. these

30-

- a. unity                      b. subordinate                      c. control                      d. hierarchy