

تعداد سؤالات: نسی ۳۰ تکمیلی -- تشریحی --
 زمان امتحان: تسمی و تکمیلی ۴۵ دقیقه تشریحی --
 تعداد کل صفحات: ۳



نام درس: متون تخصصی انگلیسی ۲
 رشته تحصیلی: گرایش: کتابداری (کارشناسی)
 کد درس: ۱۸۰۴۲۸

Instruction: choose the best choice to complete the sentences.

- The actual selection of library materials is rarely performed in units.
 a. operations b. accounting c. evaluation d. acquisitions
- In a small library, it is easy to understand the scope of these activities, since they are usually part of tasks of a single individual.
 "Tasks" means
- The key acquisitions record is the order.
 a. purchase b. gifts c. prices d. prizes
- The library should have a written policy establishing methods for handling of library materials.
 a. quantity b. prizes c. patrons d. gifts
- In the early days of library service, was largely an individual activity for each library.
 a. entries b. cataloging c. index d. material
- The may relate to one or a number of libraries or information service points.
 a. principles b. catalogs c. collections d. books
- In order to grasp the rules for the choice of entry, an understanding of the meaning of the term is essential.
 a. note b. author c. title d. heading
- Iranian names of the pre-Islamic period was quite They consisted of only one or two elements.
 a. complex b. common c. simple d. difficult
- Personal names of the period between 652 and 1926 of several elements.
 a. included of b. contained of c. combined of d. consisted of
- When a male infant was born, he might have been given two names only, e. g., a given name, father's name and the place of birth.
 In this sentence "e. g." means
- a. and so b. for example c. therefore d. for this reason

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11. refers both to the arrangement in some logical order of the field of knowledge and to the art of arranging books or other objects according to such a scheme.
 a. Forming b. Ordering (c. Classification d. Recording
12. Literature can be divided by language, form, or period, each characteristic is called a.....
 a. title b. subject c. code (d. facet
13. Another feature of a notation is called or aids to memory.
 a. assistant (b. mnemonic c. helper d. management
14. The list becomes the inventory record and, as such, is possibly the most valuable record in the library.
 (a. shelf b. check c. copy d. book
15. Prior to Dewey, books in libraries were numbered according to their locations on the shelves. "Prior" means
 (a. before b. later c. when d. after
16. The division of main classes and subclasses in DDC and LCC is based on academic discipline or fields of study rather than
 a. title b. code c. name of author (d. subject
17. The book is well known to most library patrons, and the dictionary and the encyclopedia are found in many homes.
 (a. reference b. selection c. definition d. code
18. The neat distinction between primary and secondary sources is not always apparent. The word "distinction" means
 a. statement b. destination c. selection (d. separation
19. If an index is used to locate primary sources, the index itself is asource.
 a. material (b. secondary c. primary d. lateral
20. The first broad class or form of reference sources is the
 a. audience b. discipline (c. bibliographic d. librarian



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21. The self – evident sources of information on people distinguished in some particular field of interest are known as sources.
 a. geographical b. biographical c. dictionary d. main
22. Relevancy is a major goal of every reference librarian; it does offer “numerous” lessons applicable to librarians. “Numerous” means
 a. none b. no c. two d. many
23. The library should design service points to the needs of all users.
 a. deny b. meet c. forget d. stop
24. The library should provide access to the most current reference source available in order to assure the accuracy of
 a. pattern b. plan c. information d. service
25. One of the of a library that distinguishes it from many organizations is that it is a not- for- profit organization.
 a. features b. types c. kinds d. events
26. Management is usually used synonymously with in current literature.
 a. education b. conversation c. administration d. consideration
27. One of the main duties of a chief librarian is to for what should be done .
 a. hide b. skip c. speak d. plan
28. Careful planning, accounting and control are necessary in
 a. budgeting b. planning c. managing d. reporting
29. While A B E students display a wide range of characteristics, interests and need the A B E collection has one The word “fundamental” objective. “ fundamental” “ means
 a. acquire b. meet c. basic d. collect
30. The illustrations should be directly related to the text both in and their physical location.
 a. content b. shape c. kind d. pattern